

**COMMISSIONERS PROCEEDINGS
DECEMBER 27, 2022**

Sanborn County Commissioners met in special session on Tuesday, December 27, at 8:21 a.m. with Chairman Jeff Ebersdorfer presiding. Present was Steve Larson, Paul Larson, and Gary Blindauer. Absent was Rod Weber. Auditor Kami Moody was also present. Motion by Blindauer, seconded by S. Larson, to approve the minutes from the December 20 meeting, as presented. Motion carried.

EXECUTIVE SESSION

Motion by Blindauer, seconded by P. Larson to enter executive session at 8:16am. Ebersdorfer declared the end of executive session at 8:44 am.

EMPLOYEE INPUT

The commissioners have been working on updating the handbook and have given the employees an opportunity to express any concerns regarding the proposed changes. Liz Hoffman, Sheri Kogel, Jamie Miller, Penny Farris, Abby Mathis, Naomi Terkildsen, Sherryl Rankin, Jodi Schrank, Tom Fridley, and Josh Starzman were all present for discussion.

CITIZENS INPUT

No public was in attendance for input.

HIGHWAY

Sheri Kogel, Highway Administrative Assistant, met with the board. The fuel pump do not pump if the fuel is below a certain point in the tanks; Sheri is going to get updated quotes for a new fuel system. Motion by P. Larson, seconded by Blindauer to transfer \$1,711,900 from General Fund to the Highway Fund for 2022 expenses; budget supplement for \$563,021.16 for reimbursement from Bridge Projects, and a Contingency Transfer for 13,316.23 to cover the remaining expenses from 2022. Motion carried. Funds are coming from reimbursements for projects: Bridge 56-190-056 project for 511,833.16; Bridge 56-094-010 project for \$51,188.00; SDDOT STP Funds for \$159,667.02; Pudge Gravel for \$100,000.

CONTINGENCY TRANSFERS

Motion by Blindauer, seconded by S. Larson, to transfer the following amounts from contingency to the department named to balance for the year: States Attorney - \$3,500; Courthouse - \$28,110; Veterans Service Officer - \$1250; Ambulance - \$7,750; Domestic Abuse - \$300; E-911 – 9,500; County Nurse - \$3,000; Moderation & Preservation - \$3,000; Emergency Management - \$34,905. Motion carried.

BUDGET SUPPLEMENTS

Motion by S. Larson, seconded by Blindauer, to supplement the following budgets:
Emergency Management in the amount of \$41,676.02 for a grant that was received and \$4,994.76 from Contingency. Motion carried.

GENERAL FUND BUDGET

The auditor informed the board that the general fund surplus analysis shows the county is compliant with SDCL 7-21-18.1 by having the total unreserved, undesignated fund balance of the general fund less than 40% of the total amount of all general fund appropriations.
Motion by S. Larson, second by P. Larson to transfer the following to assigned funds for future projects: 9-O Road Project - \$300,000

TOM FRIDLEY & JOSH STARZMAN, SHERIFF’S OFFICE

Tom & Josh discussed salaries with the commissioners. A final decision will be made on January 3rd when the rest of the employee wages will be discussed.

JAIL AGREEMENTS

Auditor Moody presented the jail contracts between the Sanborn County Sheriff’s Department and the following jails listed below. All contracts are for the fiscal year of 2023. Motion by S. Larson, second by Blindauer to approve the listed jail agreements. Motion carried.

- Beadle County Sheriff’s Office- \$80 per day
- Brule County Jail - \$62 per day
- Charles Mix County Jail- \$70 per day
- Hughes County Jail - \$295 per day
- Lake County Sheriff’s Office - \$82.50 per day

VETERAN’S SERVICE OFFICER

Motion by Blindauer, seconded by S. Larson to enter into agreement with Davison County for the Veteran’s Service Officer from January 1, 2023, to January 5, 2027. Motion carried.

OTHER BUSINESS BROUGHT BEFORE THE BOARD

The Board of Commissioners would like to thank Rod Weber for his time served as a commissioner. The board is grateful for his knowledge and time committed to Sanborn County.

REPORTS & BILLS

Motion by Blindauer, seconded by S. Larson, to pay the following bills. Motion carried.

December Payroll before Expenses:

Commissioners	\$6,182.64
Auditor	\$8,064.17
Treasurer	\$8,526.89
States Attorney	\$7,114.96
Courthouse	\$4,293.97
Assessor	\$10,493.92
Register of Deeds	\$9,272.94
Sheriff	\$17,498.63
Public Welfare	\$1,492.14
Nurse	\$2,992.52
Ambulance	\$1,555.33
WIC	\$82.85
Extension Office	\$2,495.06
Weed	\$3,800.87
Road and Bridge	\$51,437.22
E-911	\$89.17

Emergency Management		\$763.28
Sobriety Testing		\$89.18
FNBO	Tax Liability	\$14,915.07
Wellmark BCBS	Insurance	\$26,623.47
AFLAC	Insurance	\$1,063.65
AFLAC	Insurance	\$231.74
SD Retirement System	Retirement	\$11,107.80
Delta Dental	Insurance	\$605.70
Small Business	Insurance	\$51.00
Sanborn County Treasurer	Taxes in Trust	\$195.00
BEAM	Insurance	\$236.88
Cincinnati Insurance Co.	Insurance	\$512.81
EMC National Life Company	Insurance	\$358.55
Colonial Life	Insurance	\$126.30
First National Bank SD	Tax Liability	\$3,397.73
HRMC	Employee Garnishment	\$319.18
Accounts Management	Employee Garnishment	\$43.50
Bound Tree	Supplies	\$829.81
Butler Equipment Co	Equipment	\$1,641.49
Central Electric Coop	Repairs at Letcher Corner	\$308.35
City of Woonsocket	Utilities	\$83.00
Dale's A-1 transmission	Ambulance Transmission	\$4,863.49
Davison Co Sheriff	Jail Fees - J. Weigand	\$285.00
Express 2	Fuel	\$453.57
Express Stop	Fuel	\$10.90
Forestburg Farmers Elevator Co.	Supplies	\$16,087.47
First Rate Excavate	Crushed Gravel	\$525,000.00
Velma Kneen	4-H Building Rent	\$100.00
Kruse Law Office	Court Appointed Attorney Fees - C. Ruge	\$177.50
Mac's Hardware Store	Supplies	\$178.93
National Assoc. Chiefs Police	Membership Dues	\$60.00
Northwest Pipe Fittings Inc	Culverts	\$31,116.40
Office Peeps	Supplies	\$555.51
Premier Equipment	Equipment	\$7,500.00
Runnings Supply Company	Supplies	\$157.96
Sanborn CO Ambulance	Meals	\$18.72
Verizon	Utilities	\$80.02
Wheelco	Supplies	\$27.26
Woony Foods	Employee Certificates	\$1,200.00

There being no further business before the board, motion by Blindauer, seconded by S. Larson, to adjourn the meeting at 11:08am. Motion carried. The next regular scheduled meeting will be held on Tuesday January 3, 2023.

Kami Moody

Jeff Ebersdorfer

Sanborn County Auditor

Chairman of the Board, Sanborn County