

April 5, 2016

The Bon Homme County Commissioners met in regular session at 9:00 a.m. on Tuesday, April 5, 2016 with Jelsma, Hauck, Soukup, Bachmann and Fathke present. Also present were Auditor Tamara Brunken and reporter Shelia Kremer.

Motion by Soukup and seconded by Fathke to approve the agenda as presented with the addition of adding Eric Elsberry to discuss recent zoning updates. All voting aye, motion carried.

Janitor Betty Zimmerman entered the meeting. Chairman Jelsma asked for a motion to go into executive session to conduct her annual review. Motion by Hauck and seconded by Bachmann to go into executive session to conduct her review. All voting aye. Motion carried. Board entered into executive session at 9:01 a.m.

Chairman Jelsma declared the board out of executive session at 9:16 a.m.

Chairman Jelsma asked for a motion to accept Zimmerman's resignation as Janitor effective May 9, 2016. Motion by Hauck and seconded by Soukup to approve Zimmerman's resignation with regrets. All voting aye, motion carried.

Motion by Soukup and seconded by Fathke to approve advertising for the Janitor position. All voting aye, motion carried. Auditor Brunken will work with the paper to advertise for the position.

Director of Equalization, Donna Zimmerman entered the meeting. Chairman Jelsma asked for a motion to go into executive session to conduct her annual evaluation. Motion by Bachmann and seconded by Hauck to enter into executive session in order to perform Zimmerman's annual evaluation. All voting aye, motion carried. Board entered into executive session at 9:21 a.m.

Chairman Jelsma declared the board out of executive session at 9:35 a.m.

Zimmerman requested proper expenses for three to attend the VanGuard users group at Cedar Shores at Oacoma, SD on June 7-9, 2016. Motion by Fathke and seconded by Soukup to approve. All voting aye, motion carried.

Motion by Soukup and seconded by Bachmann to go into executive session for personnel. All voting aye, motion carried. Board entered into executive session at 9:40 a.m.

Chairman Jelsma declared the board out of executive session at 10:00 a.m. with no action taking place.

Motion by Hauck and seconded by Bachmann to enter into executive session to perform Burgi's annual evaluation. All voting aye, motion carried. Board entered into executive session at 10:14 a.m.

Chairman Jelsma declared the board out of executive session at 10:52 a.m.

Burgi requested proper expenses to attend T.I.M. (traffic incident mgmt.) training on April 12, 2016 at Mitchell. Motion by Fathke and seconded by Bachmann. All voting aye, motion carried.

Highway Superintendent, Dennis Hovorka entered the meeting. Motion by Hauck and seconded by Fathke to enter into executive session to perform Hovorka's yearly evaluation. All voting aye, motion carried. Board entered into executive session at 10:56 a.m.

Chairman Jelsma declared the board out of executive session at 11:03 a.m.

Highway Superintendent Dennis Hovorka submitted the following fuel quotes. All fuel quotes were accepted.

April fuel quotes: **Farmer's Co-op Fuel Service:** Unleaded & ethanol, pump price; #2 fuel, \$1.55; **Scotland Oil:** unleaded & ethanol, pump price less .05; #2 fuel, \$1.4200; **Tabor Coop "Petro Dept.":** unleaded or ethanol, pump price; #1 fuel, \$1.59; GHP, \$1.46; LP, \$.87; **Schmidt's Service:** Unleaded, \$2.20; #2 fuel, \$1.78; LP, \$.98.

Hovorka updated the board on the Volvo. They replaced the engine and have been running it in Sioux Falls with no problems. It has been requested to send someone up to run it, Hovorka will send someone.

Hovorka requested authorization to remove bridge #05-090-176 located on a minimum maint. grass road at 309th & 410th Ave. and replace with an 8' culvert. Motion by Fathke and seconded by Bachmann to approve the request. All voting aye, motion carried.

Hovorka presented a work order to approve Johnson Engineering to inspect (8) bridges which are on the list to inspect yearly. Chairman Jelsma signed the work order.

Hovorka asked the board how they felt about the Landfill Operator working on the crew during the summer. Consensus of the board was to leave it up to the discretion of Hovorka.

The crew is busy crack sealing, the blades are working in all (5) districts, replacing culverts in some districts and load limits will be lifted soon if the weather remains as is.

Eric Elsberry entered the meeting to discuss recent issues concerning the Peterson Salvage yard and the petition being circulated concerning the hog barns being built. After discussion the board took no action and will see what happens at the next zoning meeting. They also instructed Elsberry to contact State's Attorney about the situations.

Motion by Hauck and seconded by Fathke to approve the minutes from the March 22, 2016 meeting. All voting aye, motion carried.

The board reviewed the March timecards.

Auditor Brunken requested proper expenses for the Auditor, Treasurer, and Register of Deeds to attend Spring Workshop in Pierre from May 11-12, 2016. Motion by Soukup and seconded by Hauck to approve expenses. All voting aye, motion carried.

Brunken request the Malt Beverage hearing to be set for May 3, 2016 at 9:00 a.m. for renewal of malt beverage licenses for the Springfield Golf Club, The Dock, and a 1-day license to the Springfield Rodeo Club. Motion by Soukup and seconded by Fathke to approve the hearing date. All voting aye, motion carried.

Discussion was held on the property in Scotland located at 611 4th Street that is owned by the County. Someone is interested in the property. Motion by Soukup and seconded by Fathke to set the value at \$1,000.00 or more and sell at the April 19, 2016 meeting at 9:00 a.m. All voting aye, motion carried.

Motion by Soukup and seconded by Bachmann to approve the following claims. All voting aye. Motion carried.

Claims:

Jury Duty, \$479.80; AT&T, utilities, \$145.46; Association of County Weed & Pests, 2016 dues & supplies, \$249.60; B&L Communications, Int. Equip. Removal, \$65.00; B-Y Electric, utilities, \$28.00; Tricia Berrigan, SOIA Conference, \$355.48; BH County 4-H, ins. & repairs, \$1306.66; BH Treasurer, petty cash, \$69.45; Buches Foods, supplies, \$21.04; City of Tyndall, utilities, \$1013.68; Cole Papers, Inc., supplies, \$174.15; CRS Inc., prisoner care, \$887.95; County BHEA Assoc., legal notices, \$2084.13; CCB, lien recovery, \$85.00; ES&S, election support, \$1923.00; Electro Watchman, Inc., maint., \$309.75; Eric Elsberry, PIV card/training, \$101.32; Executive Mgmt., state internet/email, \$39.00; John Fathke, travel & lodging, \$155.40; Fox & Youngberg, PC, JV CAA, \$1147.00; Ft. Randall Telephone, utilities, \$920.28; Goglin Funeral Home, travel & supplies, \$48.80; Katie Hauck, supplies, \$26.49; Intoximeters Inc., supplies, \$28.00; Kent Lehr, CAA MI, \$389.20; Lewis & Clark Behavioral Health, MI, \$160.00; Lincoln County Treasurer, MI, \$164.50; Luke Repair, repairs, \$25.80; MARCO, copier maint., \$83.60; MCI, utilities, \$152.60; McLeods Printing & Office supplies, supplies, \$219.73; Mary Ann Meyer, Court Reporting, \$1455.40; Gary Mikelson, MI, \$104.00; ONE Office Solution, supplies, \$1346.19; James Osienger, snow removal, \$20.00; Pitney Bowes Global Financial, postage meter lease, \$600.26; Planning & Development District III, Scotland map, \$1000.00; Jerry Pollard, CAA, \$529.00; Redlinger Bros. Plumbing & Heating, repairs, \$1629.14; Redwood Toxicology Lab., supplies, \$199.74; Lisa Rothschadl, rent & mileage, \$260.68; Schmidt's Service, supplies/gas, \$155.59; Scotland Journal, ad, \$17.20; SD Achieve, voc. Services, \$240.00; SDACC, CCPR, \$899.00; SDAAO, conference, \$560.00; SDRS Special Pay Plan, Debbie Branaugh, \$45.00; SDSU Ext. Service, 4-H Salary billing, \$9160.00; Springfield Times, ad, \$15.92; St. Michael's Hospital, blood work, \$567.00; Super 8 Aberdeen North, travel, \$66.92; Tabor Lumber Coop,

maint., \$56.77; Tschetter & Adams Law Office, CAA, \$1524.11; Tyler Technologies, tax billing (not billed when installed), \$11124.28; Tyndall Ace Hardware, supplies, \$231.16; Tyndall Tribune, ad, \$276.96; Tyndall Vet Clinic PC, supplies, \$4.50; Voyager, gas, \$21.50; Verizon, utilities, \$80.02; Williams Sanitation, utilities, \$100.00; Yankton Computer & Network Services, repairs, \$480.00; Yankton County Treasurer, MI, \$162.25; Donna Zimmerman, mileage, \$26.04.

Road & Bridge Claims:

Appera, supplies, \$184.87; Avera Queen of Peace, drug testing, \$109.80; Avon True Value, supplies, \$40.73; B&H Publishing ads & notices, \$199.41; B's Enterprises Inc., supplies, \$2890.00; B-Y Electric, utilities, \$163.92; Bomgaars, supplies, \$8.99; Bon Homme Service LLC, supplies, \$10.37; Brock White Co. LLC, crack sealant, \$27,374.00; Butler Machinery Co., supplies, \$227.46; Casey's General Stores, Inc., gas, \$58.68; CenturyLink, utilities, \$63.77; City of Scotland, utilities, \$37.22; City of Springfield, utilities, \$40.00; City of Tyndall, utilities, \$1612.40; Coop Farmer's Inc., supplies, \$248.10; Country Ford, supplies, \$4.99; Dakota Sheet Metal, Inc., supplies, \$260.20; Farmer's Coop Fuel Service, fuel, \$42.00; Fastenal Company, supplies, \$571.89; Finance Office, bridge inspections, \$167.11; Ft. Randall Telephone Co., utilities, \$225.32; Goldenwest Co., utilities, \$130.32; Haase's Heating & Cooling, repairs, \$585.02; Hedahls Headquarters, supplies, \$321.51; Dennis Hovorka, cell phone, travel, conf., \$399.64; Jansen Upholstery, repairs, \$625.00; Kaiser Appliance & Refrigeration, supplies, \$829.98; Kaufman Trailers of NE, Inc., supplies, \$168.00; Kaul's Ag & Auto Inc., supplies, \$132.10; Locators & Supplies, Inc., supplies, \$200.40; Luke Repair, gas, \$1491.15; Lyle Signs Inc., supplies, \$67.23; Matheson Tri-Gas Inc., supplies, \$52.28; Mid-American Research Chemical, supplies, \$95.69; Muller Repair, supplies, \$162.00; Myers Sanitation, utilities, \$156.00; Northwestern Energy, utilities, \$471.64; Ron's Auto Glass Inc., supplies, \$121.20; Schmidt's Service, fuel, \$5989.99; Scotland Hardware, supplies, \$35.48; Scotland Oil Co., fuel, \$460.87; Snow-Wheel System Inc., supplies, \$52.90; Sunsource-Fauver Granite Falls, supplies, \$890.45; Tabor Lumber Coop Petro, fuel, \$1311.35; Town of Tabor, utilities, \$56.25; Truck Trailer Sales, supplies, \$1030.38; Tyndall Ace Hdwre., supplies, \$49.70; Tyndall Motors, supplies, \$62.25; Tyndall NAPA, supplies, \$2761.38; Williams Sanitation, utilities, \$50.00; Williams Septic, septic, \$200.00.

E-911: B-Y Electric, utilities, \$29.41; CenturyLink, utilities, \$444.73; Ft. Randall, utilities, \$528.56; Goldenwest Co., utilities, \$235.00; MARCO, copier maint., \$16.72; Dan Melichar, repair, \$90.00; Northwestern Energy, utilities, \$11.58; Pitney Bowes, postage lease, \$15.80; Tyndall Postmaster, box rent, \$17.00; VISA, gas, \$88.70.

Emergency Management: America's Best Value Inn, lodging, \$283.00; Ft. Randall Telephone, utilities, \$101.86; MARCO, copier maint., \$16.72; MCI, utilities, \$6.53; Dan Melichar, repairs, \$90.00; ONE Office Solution, supplies, \$322.31; Pitney Bowes Global Financial, postage lease, \$15.80; Planning & Development District III, Pre-Mitigation Plan, \$7500.00; Mike Reynolds, repairs, \$847.98; Tyndall Ace Hdwre, supplies, \$17.66; Tyndall Postmaster, Box rent, \$51.00; Verizon Wireless, utilities, \$40.03; VISA, gas, \$83.05.

Manual Checks: Dept. of Revenue, Feb collections/March Remittance, \$133,650.29.

Payroll by department: Commissioners, \$4482.00; Auditor, \$5819.94; Treasurer, \$5564.66; States Attorney, \$4696.81; Janitor, \$2936.62; Director of Equalization, \$11719.34; Register of Deeds, \$5548.52; VA, \$1500.73; Sheriff, \$10,940.39; Jail, \$6427.57; Emergency Mgmt., \$2324.88; E911, \$7202.54; Highway Office, \$4870.31; Road & Bridge, \$35792.94; Nurse, \$1794.24; WIC, \$598.08; Cared of Aged, \$200.00; 4-H, \$2384.84; Soil Conservation, \$2467.84; Weed & Pest, \$438.05; Zoning, \$1928.23.

Payroll deductions: IRS, \$9056.28; FICA, \$14,037.58; Medicare, \$3,283.00; SDRS, \$14,593.79; Wellmark, \$29,649.44; AFLAC, \$1813.25; Ft. Dearborn, \$182.75; Colonial Life, \$142.57; First National Bank of Volga, \$3758.42.

Motion by Fathke and seconded by Soukup to adjourn. All voting aye. Motion carried.

Meeting adjourned at 12:55 p.m.

ATTEST: _____
Tamara Brunken, Auditor

Russ Jelsma, Chairman